



REQUEST FOR QUOTATION

Date: 08 November 2023

RFQ No.: 100-23-07-1810

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various Hardware Supplies and Materials for PLP-GSO, Library, and Building Admin Offices – Pamantasan ng Lungsod ng Pasig** with an Approved Budget for the Contract (ABC) of **Php 405,264.40**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Hand Truck Trolley 150 kg, - Platform measurements: Approx. 47cm x 72 cm 82 cm foldable handrail Capacity 2 swivel and 2 fixed caster wheels for ease of pushing of cart Steel powder platform		2	unit	3,800.00	7,600.00		
2	Hand Truck Trolley 300 kg, - 300kg loading capacity 90 cm foldable handrail 2 swivel wheels Platform measurements: approx. 90cm x 60cm		2	unit	5,700.00	11,400.00		
3	Hand Push Cart 250kg, - Approx Size: 50x119x55cm Commercial hand truck with all steel construction Built in guides on the back allow for easier handling on stairways Plastic handles provide better grip and include knuckle protection Large pneumatic wheels allow for easy movement indoors and outdoors		2	unit	4,000.00	8,000.00		

4	A-frame Platform 4 step Ladder, - Material: Aluminum Number of steps: 4 step with platform Maximum load: 150kg		2	pieces	9,720.00	19,440.00		
5	Heavy Duty Extension Cord, - 6 outlet w/ individual switch Cord # 16/3 1.75 meters		1	unit	1,350.00	1,350.00		
6	Industrial Stand Fan, - Industrial stand fan 20 inch blade 3 speed control system 3 wing aluminum blade Oscillation control Adjustable fan head Thermal fuse protected motor 120° airflow direction control		2	unit	5,000.00	10,000.00		
7	LED Automatic Emergency Light, - Twin headlight rechargeable		8	set	1,875.00	15,000.00		
8	CFL Spiral Bulb, - 12 W 220V E27 White		12	piece	205.20	2,462.40		
9	Electrical wall Outlet Circuit Tester, - 20v-600V with light indicator - Size: 15cm		10	set	200.00	2,000.00		
10	Surface Mounted Pinlight Housing, - 17.5 inch diameter, 6inch cup size, round		5	set	507.60	2,538.00		
11	Electrical Tape Big, - 0.16x 19 x 16 mm, black		30	pieces	66.00	1,980.00		
12	Cordless impact drill, - Cord Less Impact Drill Capacity: Steel: 13 mm Wood: 13 mm Wood screw: 38 mm Machine screw: 10 mm x 90 mm Concrete: M6 (1/4") No load speed (RPM) Hi: 0 – 1,550 /min Lo: 0 – 400 /min Blows per minute Hi: 0 – 23,000 /min Lo: 0 – 6,000 /min Overall length 199 mm		1	piece	8,004.00	8,004.00		
13	Convenience Outlet, - wide series, 2 gang, flush type		20	piece	408.00	8,160.00		
14	LED Tube T8, 16w, 1200mm Lumens white 4ft		50	piece	348.00	17,400.00		
15	Stranded Wire, - #10 (150m/box)		1	box	7,800.00	7,800.00		
16	Stranded Wire, - #12 (150m/box)		2	box	6,000.00	12,000.00		
17	Junction Box with Cover, - PVC, Orange		40	piece	385.00	15,400.00		
18	LED Square Panel Light-, - 12 watts, white, Outer Diameter Approximately 17 cm - Hole Diameter Approximately 15 cm		50	set	450.00	22,500.00		

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19	LED Sqaure Panel Light- - 12 watts 6500k, natural white, - Outer Diameter Approximately 17 cm - Hole Diameter Approximately 15 cm		20	set	450.00	9,000.00		
20	Plastic Moulding, - 5/8" x 8ft		350	piece	72.00	25,200.00		
21	Orbit Fan, Orbit Fan, - 16 inches Banan type Fan Speed:4 Speeds Fan Features: Oscillate Warranty Type: Manufacturer Warranty Power Consumption:65W Input Voltage: 220V		50	piece	3,300.00	165,000.00		
22	Daylight Starter Single, - 4-65w, 220-240v		25	piece	54.00	1,350.00		
23	T5 LED Light 0.6m, - 1.2m, 16w, warm white		100	piece	316.80	31,680.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.					Total	405,264.40		
DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

TERMS OF REFERENCE

SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR PAMANTASAN NG LUNGSOD NG PASIG

**FOR: All Prospective Bidders
BIDS AND AWARDS COMMITTEE
Other Concerned**


A. Place and Schedule of Delivery:

All items shall be delivered at Pamantasan ng Lungsod ng Pasig (PLPasig) within 30 days upon receipt of Notice of Proceed.

B. General Terms and Conditions:


1. PLPasig reserves the right to reject items upon delivery and 30 days thereafter should the items be found not conforming with the electrical standards and specifications in the Purchase Order or found to be faulty, defective, and sub-standard. Replacement must be delivered within five (5) working days after the turnover of defective items.
2. Warranty for a period of one (1) year from the date of acceptance for Industrial Fan, Orbit Fan, Cordless Impact Drill and Automatic Emergency Light.


Prepared by:


OSCAR B. CORNEJO JR.
Administrative Officer V
PLP-GSO

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Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** (<https://www.gppb.gov.ph/downloadable-forms/#tab-61412>)
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].


If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

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The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph

SGD

ATTY. PONCE MIGUEL D. LOPEZ 

Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:


Signature over Printed Name


Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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